|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Routing** in PeopleAdmin 7 (PA7) | | | | | | |
| **When I receive an action for the noted position type, I should route to…** | **New PD** | **Modify PD** | **New Posting** | **Posting Please Review** | **Interview Approval** | **Hiring Proposal** |
| **Hiring Manager**=PD side **ONLY** | | **Posting Admin**=Posting side **ONLY** | | | |
| Merit |  |  |  |  |  |  |
| Merit Temporary |  | |  |  |  |  |
| P&S |  |  |  |  |  |  |
| P&S Temporary/Emergency |  | |  |  |  |  |
| Faculty/Other |  | |  |  |  |  |
| ***Notes / Special Circumstances:*** | | | | | | |

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| --- | --- | --- | --- | --- | --- |
| **People** In PA7 Approver Groups | | | | | |
| **Dept Chair/Director** | **Dean/AVP** | **President/Senior VP** | **HR Liaison** | **UHR Recruitment Representative** | **UHR Class/Comp Representative** |
|  |  |  | \*All actions must be approved by the HR Liaison and submit to UHR. |  |  |
|  |  |  |
|  |  |  |
| Proxy: | Proxy: | Proxy: |
| ***Notes / Special Circumstances:*** | | | | | |